

Canton Public Library (CPL)
Board of Trustees Monthly Meeting
Official Public Records Minutes
Tuesday, October 10, 2023
6:00 PM

Members (Present):

Kate Bevans, Stephanie Chancellor, Phyllis Dean, Heather Feldkamp, Katie Marney, Karla McReynolds, Patti Meldrum, Esa Seegulam, Beth Weaver, and Mary Kay Lane.

Call to order:

Seegulam called the meeting to order.

Public Comment:

Approval of October Agenda and Minutes:

Chancellor moved to approve the September minutes and agenda; seconded by Dean.
Approved.

Approval of September Financial Report:

Chancellor moved to approve the financial report. Feldkamp seconded.
Approved.

Director's Report:

- Discussion about asbestos removal: received a second bid
- Monthly homebound delivery service to residents at senior housing; Terry Hawkins will be our volunteer delivery person
- Director Lane will have a booth at the Mainstreet Halloween Party at Walkup Antiques on September 21 and at Lewis County Haunted Trail at Monticello Park on October 28

New Business:

New Policies:

- Mission and Vision Statements

Discussion about mission. Considering versions of:

Empowering minds, inspiring curiosity. Our library is committed to being a welcoming space

that champions literacy, embraces technology, and serves as a catalyst for community engagement. Together, we explore, discover, and learn.

The mission of the Canton Public Library is to empower minds and inspire curiosity by providing a safe and welcoming space that champions literacy and lifelong learning, embraces technology, and serves as a center for community engagement as we explore, discover, and learn together.

Members will submit versions to Mary Kay for consideration and possible future vote.

- Procurement

Discussion of Procurement Policy. Seegulam moved to approve the Procurement Policy. Feldkamp seconded. Approved.

- Professional Development/Travel (Personnel)

Chancellor moved to approve the Travel and Professional Development Policy. Weaver seconded. Approved.

McReynolds moved to set the mileage reimbursement rate at \$0.40 per mile for the 2023-2024 fiscal year retroactive to July 1, 2023. Weaver seconded. Approved

Adjournment:

Chancellor moved to adjourn the meeting. Meeting adjourned.

Next Meeting:

Next meeting will be on Tuesday November 14th at 6:00pm.

Respectfully submitted,
M. Esa Seegulam
Secretary