

Canton Public Library (CPL)
Board of Trustees Monthly Meeting
Official Public Records Minutes
Tuesday, October 14, 2025
6:00 PM

Members (Present):

Stephanie Chancellor, Phyllis Dean, **Heather Feldkamp**, **Katie Marney**, **Karla McReynolds**, **Lexi Barnhart**, Beth Weaver, Kate Bevans, **Keri Cottrell** and **Mary Kay Lane**.

Call to order:

Karla McReynolds called the meeting to order at 6:02.

Public Comment:

None.

Approval of October Agenda and September Minutes:

Cottrell moved to approve the October agenda and September minutes. Chancellor seconded. Motion carried.

Approval of September Financial Report:

Chancellor moved to approve the September financial reports. Barnhart seconded. Motion carried.

Director's Report:

We received some donations to the library. One of them is directed toward the purchase of assisted listening device for the patron(s) to use at programs. Mary Kay will be working on some suggestions for a universal tool (perhaps checking with Wolfner and/or SLP at the school).

Baker and Taylor, our most used book wholesaler, is going out of business. Mary Kay is looking for a new resource, but for now will be using Amazon (not the best choice).

Monday openings have been well-received. Heather will get a reminder into Tuesday Notes at school and in the high school announcements that it is now open on Mondays. Mary Kay will reach out to the City of Canton to get the word out on their Facebook Page.

The T-Mobile Grant has been submitted.

Mary Kay shared how Nelly is working on creating a "book club" for a group of kids that visit the library together. She is working with their ideas and creating engagement by reading aloud and acting out characters with them.

Friends Report:

They will be hosting an event the Monday before Thanksgiving that will be a t-shirt Cricut crafting event.

They will reach out to Friends members for assistance in the future for making desserts for

guest artist receptions.

Old Business: none

New Business:

Library Holiday closures: Discussion of days that we should and should not be open. Suggestion was made that we create a list of set days that the Library will be closed and leave the extras up to the director and employees based on availability of staff.

Cottrell moved to adopt the federal holiday calendar to be used as our guide for closures at the library, but the annual library calendar can be amended due to staffing and director purview. Marney seconded. Motion carried.

Library Board of Trustees Code of Ethics Policy

Cottrell had drafted the policy using examples from other library policies and the secretary of state's website. Discussion was had about what library policy will be used for violations to this policy (regarding the last section in the draft). Cottrell will look for information for this and both will be voted on together at a future meeting along with the disclosure form.

Open Meeting and Records Policy

Discussion was had about posting the notice of the board meetings on the library website for more exposure (along with the posting that is on the door).

Feldkamp moved to adopt the open meetings and records policy as presented. Chancellor seconded. Motion carried.

Adjournment:

Marney moved to adjourn. Feldkamp seconded. Motion carried. Meeting was adjourned at 6:54 p.m.

Next Meeting:

The next meeting will be Tuesday, November 18, 2025 at 6:00 p.m. (the library will be closed on Veterans Day, November 11)

Respectfully submitted,

Heather Feldkamp
Secretary